

The triggering by the Government of Article 50 of the Treaty of Lisbon begins a formal two-year process of the UK leaving the EU.

Two years is not a long time to prepare for such a fundamental change, and our strong advice is to start your contingency planning now, in the spirit of 'planning for the worst and hoping for the best'. The three-step approach contained in this document is designed to help you begin that process.

The range of issues that potentially have to be covered by any meaningful plan is extensive. That is why we have assembled a team of experts, both here in the UK and across the EU, who can help you prepare and, if necessary, implement a plan tailored to your unique circumstances.

You should regard any costs incurred now as an insurance premium to safeguard the security of your business. Doing nothing may well cost you more in the long run. Can you afford to run the risk?

### **Step 1 - Analyse your business risks and opportunities**Consider the impact of the following on your business:

Income	☐ Major currency fluctuation
☐ Introduction of tariffs	Key points
Key points	
☐ Loss of passporting arrangements	☐ Security of supply chain
Key points	Key points
☐ Relocation of your client base	
Key points	People
	☐ Restriction on inward immigration
	Key points
☐ Impact from changes in VAT and other indirect taxes both on sales and partial exemption	
Key points	
	☐ Visa requirements on non-UK employees
☐ The requirement to be regulated in other EU territories	Key points
Key points	
	☐ Visa requirements imposed by non-UK territories
☐ Major currency fluctuations	Key points
Key points	
	☐ Impact on employment legislation
Costs	Key points
☐ The effect of tariffs introduced by the UK	
Key points	
☐ Changes in indirect taxes charged by non-UK suppliers	Alternative sources of staff resources  Key points
Key points	rey politis

## Step 2 - Preparation of Plan Plan your response to the identified risks and opportunities:

Change in level of business activities	☐ Correct trading structure company/branch etc.
☐ Changing your resources to cope with expected increase or decrease of activities	Key points
Key points	
	Language barriers
☐ Recruitment/redundancy costs	Key points
Key points	
	☐ Regulatory considerations
☐ Liquidation of surplus trading entities	Key points
Key points	
☐ Rationalise trading structures	☐ Timescale
Key points	Key points
Relocation of trading activities	☐ Availability of government/regional grants
☐ Total/partial	Key points
Key points	
	☐ Effect on current employees
☐ Choice of location	Key points
Key points	
☐ Tax jurisdiction	☐ Office accommodation
Key points	Key points

#### **Step 3 - Implementation**

Review and prepare a timeline and implement time-critical actions now. The following will take time, so start your implementation in good time:

☐ Finding accommodation	☐ Applying for regulatory approval
Key points	Key points
☐ Recruitment of local resources	
Key points	Registration with local tax and other authorities  Key points
Relocation of key employees	
Key points	Remember to keep your contingency plan up to

Remember to keep your contingency plan up to date and review it on a regular basis and take professional advice throughout the process.

# Our expert team can help you understand the impact of Brexit on you and your business.

To find out more, please get in touch with your usual Johnston Carmichael adviser or contact a member of our core Brexit team:



Susie Walker Partner and Head of Tax Edinburgh 0131 220 2203 susie.walker@jcca.co.uk



Andrew Walker Corporate Finance Partner Aberdeen 01224 212222 andrew.walker@jcca.co.uk



David Ward Tax Partner Edinburgh 0131 220 2203 david.ward@jcca.co.uk



Robin Dandie
Partner and Head of
Agriculture
Forfar
01307 465565
robin.dandie@jcca.co.uk



David McBain Partner and Head of Audit Elgin 01343 547492 david.mcbain@jcca.co.uk

#### Where sharp minds meet

**Aberdeen** 01224 212222

**Forfar** 01307 465565

**Huntly** 01466 794148

**Perth** 01738 634001

t f You in

**Edinburgh** 0131 220 2203

**Fraserburgh** 01346 518165

**Inverness** 01463 796200

**Stirling** 01786 459900

jcca.co.uk

**Elgin** 01343 547492

**Glasgow** 0141 222 5800

**Inverurie** 01467 621475

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